

JOINT CITY-COUNTY AIRPORT BOARD

Minutes of Meeting

Monday, March 9, 2009, 10:00AM

Stillwater County Annex, Suite C

MEMBERS PRESENT:

Alan Drain, Roger Johnston, Willard Moore, Waymoth (Fitz) Fitzgerald, Joe Morse

OTHERS:

Maureen Davey, BOCC Representative; Allen Rickman, Airport Manager; Gary Woltermann, Columbus Mayor

GUESTS:

Gene Wasia and Travis Eickman, Morrison-Maierle; Hardin Graham

STAFF:

Forrest Mandeville and Laurie Kelley

I. CALL TO ORDER:

Chairman Fitzgerald called the meeting order at 10:00AM.

II. MINUTES OF LAST MEETING:

Roger Johnston made the motion that the minutes from the February 2009 meeting be approved. Willard Moore seconded; with all in favor, motion carried.

III. NEW BUSINESS:

Morrison Maierle, Inc. Contract

Joe Morse and Fitz Fitzgerald were unable to meet with Gene Wasia prior to the Airport Board Meeting. They agreed to meet after the Airport Board Meeting to decide on the contract.

IV. OLD BUSINESS:

A. Hardin Graham—Hangar

Forrest Mandeville spoke to HKM Engineering and they said that they did not have any information pertaining to utility line location. Hardin Graham said he had One Call Locators come out and locate the utility lines; the electricity and phone lines do appear to run through the lot he is considering leasing. Gene Wasia said they will have all the utilities located by the end of the week. Hardin is responsible for submitting the proper paperwork (Form 7460) for the hangar to the FAA. If the FAA approves the plan, the Board will determine if they will help pay the costs of utility relocation or if it is the sole responsibility of the developer.

B. Fence Project Update

The Board discussed where the 50-100 yards of dirt from the fence project should be placed. There are many areas in need of fill, and The Board decided that it should be used wherever it will best benefit Airport development. Joe Morse, Fitz Fitzgerald, Willard Moore and Gene Wasia will meet at the Airport at 10AM on Tuesday, March 17, 2009 to walk the perimeter,

discuss the placement of the waste dirt and review the design of the fence. Mayor Gary Woltermann said that the City may have some fill dirt that could be used at the Airport. He also mentioned that he had purchased the gates across from his hangar and would like them back.

Bids for the fence project will be published in the Stillwater County News and on the County Website. Letters will be sent out to fencing contractors throughout the area. Bids will be opened by the Board of County Commissioners (BOCC) on Wednesday April 15, 2009 at 1:30PM.

Maureen Davey, BOCC Chair, asked if waste hauling was included in the bid and Gene Wasia replied that it was, and that the contractor would be required to haul it to the appropriate location, then grade and blade it. Rocks over 2 inches in diameter would be removed.

V. AIRPORT AUTHORITY SUB-COMMITTEE REPORT:

Roger Johnston, Airport Authority Sub-Committee Member, put together a preliminary budget for the group to review. It was suggested that several things be added, including loans and a line for capital improvements. The committee will continue working on the budget.

VI. FINANCE REPORT:

Joe reported that the balance in the account is \$9,299.03.

VII. MANAGER'S REPORT:

Tie-down fees have been collected and others billed out. Allen Rickman estimated the total amount to be around \$500.00.

VIII. OTHER:

Alan Drain asked Gene Wasia if he thought it would be possible to have someone local remove the old fence for the salvage fee and Gene said it could be done. After discussion, the Board felt it was best to leave the fence removal in the contract. Anything that is useable will be left at the Airport.

IX. ADJOURN MEETING:

With no more business to discuss, Joe Morse made the motion to adjourn the meeting. Willard Moore seconded; all in favor, motion carried. Meeting was adjourned at 11:20AM.

Laurie Kelley
Administrative Assistant